



SAUNCEY WOOD PRIMARY SCHOOL



Head Teacher: Mr S Lloyd

Address: Pickford Hill, Harpenden, Herts AL5 5HL
Tel: 01582-621514 **Fax:** 01582-621485
Email: admin@saunceywood.herts.sch.uk

Tuesday, 5th January 2021

Dear Parents/Carers

Thank you for confirming that your child will be using our key worker provision. As we know this is going to be for this half term, so the key worker bubble is going to focus much more on teaching and learning. Children will be expected to complete the remote learning set by Class Teachers and we will try to help them access Zoom sessions where we can. Please can I ask that you reiterate this message at home - yes there will still be fun times and activities but behaviour expectations and a positive attitude to learning will be expected at all times from all children.

To support this approach, the bubble is going to be split into 2 further groups - FS and KS1 and KS2 - this allows for FS and KS1 to access more practical hands-on activities where needed and to have some time to explore and play. This will also allow KS2 to focus on their learning without being distracted. The groups will join for break and lunch times.

I am asking that all children wear school uniform with extra layers, as the areas we will be using will be well ventilated with windows open - wearing uniform reminds children that they are in school to learn. Children may wear trainers if they wish. They will need coats, hats, scarves and gloves for break and lunch times; we will be going out in all weathers.

If your child is entitled to a Free School Meal or Universal Infant Free School Meal (Reception, Year 1 and 2), this week they will be provided with a packed lunch prepared by the school kitchen. This will be reviewed at the end of this week as we may move to providing hot lunches but I will keep you posted of any changes. Children who are not FSM must bring a packed lunch in a disposable bag. Children must also bring a water bottle and a healthy snack for break times. They will need a pencil case to use too including glue and scissors. They must also bring a book that they can access throughout the day, so please make sure it is one they enjoy.

Children will need to enter the school via the front entrance. Only 1 parent or guardian is to drop off and collect please. Please line up along the main path which leads out of the main entrance gate, always maintaining social distancing, with adults wearing masks or visors. You will be asked to drop your child at the door and then leave the school site via the kitchen car park and through the kitchen gates - please do not worry Mr Parkin and I will be on hand to help with directions if you are unsure. Collection will work in the same way. You are welcome to collect your child early. School will finish promptly at 3.15 p.m.

If your child shows any signs or symptoms of Coronavirus - you must not send them into school. If we notice any signs or symptoms, children will be sent home. Our main priority is to keep everyone as safe as we can.



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If you have any questions, please ask.

Thank you so much for your support and efforts to keep everyone safe and keep your children learning.

Yours sincerely

Miss Harkness



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